

**ASPEN STREET METROPOLITAN DISTRICT**

<https://www.aspenstreetmd.org/>

REGULAR MEETING

Via Teleconference

November 22, 2024 at 10:00 a.m.

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Javier Galvan, President	Term to May 2027
Aric Jones, Treasurer	Term to May 2025
Wes Huffines, Secretary	Term to May 2025
Gina Crespín, Assistant Secretary	Term to May 2025
Braden Kelleher, Assistant Secretary	Term to May 2027

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Link: Join Zoom Meeting

<https://us06web.zoom.us/j/9055929591>

Phone: 1-719-359-4580

Meeting ID: 905 592 9591

Passcode: 706270

**NOTICE OF REGULAR MEETING AND AGENDA**

**1. ADMINISTRATIVE MATTERS**

- a. Call to order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Comments limited to three minutes per person)

**3. DEVELOPER MATTERS**

- a. Discuss Maintenance of Townhome Improvements

**4. CONSENT AGENDA** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- a. Approval of Minutes for the September 4, 2024 Special Meeting and September 4, 2024 Annual Meeting (enclosures).
- b. Ratification of Payment of Claims as of November 15, 2024 (enclosure).
- c. Acceptance of Financial Statements as of September 30, 2024 (enclosure).
- d. Approval of Property and Liability Schedule and Limits and Renewal of Property and Insurance Liability Coverage (enclosure).
- e. Ratification of 2023 Annual Report (enclosure).
- f. Adoption of Resolution No. 2024-11-01: Amended and Restated Public Records Request Policy (enclosure)
- g. Approval of Procurement Policy (enclosure)

**5. FINANCIAL MATTERS**

- a. Public Hearing on 2024 Amended Budget and Consider Adoption of Resolution No. 2024-11-02: Amending Budget (*if needed*).
- b. Public Hearing on 2025 Budget and Consider Adoption of Resolution No. 2024-11-03: Adopting Budget, Imposing Mill Levy and Appropriating Funds (enclosures).
- c. Consider Auditor Proposal for 2024 Audit.

**6. LEGAL MATTERS**

- a. Consider Adoption of Resolution No. 2024-11-04: 2025 Annual Administrative Resolution (enclosure).
  - i. Regular Meetings: Third Thursday of July and November, 2025 at 9:00am
- b. Discuss and Consider Approval of Resolution No. 2024-11-05: Calling a Regular Election for Directors on May 6, 2025 (enclosure).

**7. MANAGEMENT MATTERS**

- a. Manager updates
- b. Discuss Rate Increase for Management Services and Consider Approval of Addendum to Independent Contractor Agreement for District Management Services (enclosure).
- c. Other

**8. DEVELOPMENT MATTERS**

- a. Construction Updates.
- b. Other

**9. ADJOURN**